



Welcome to the Saskatchewan Chapter site of the Canadian Evaluation Society

<http://sk.evaluationcanada.ca>

## Annual General Meeting Minutes

### Thursday, June 16, 2016

**Attendance:**

John Marshall, Frankie Jordan, Maureen Matthew, Kristin Gushuliak, Josh Freistadt, Lisa Jewell, Debbie Ross, Giselle Patrick, Joanne LaBrash, Megan Clark, Jody Shynkaruk, Blair Pope, Rochelle Smith, Brian Christie.

**Format of Meeting:** Face to face and by teleconference. The meeting was held in conjunction with a workshop.

1. **Call to order and confirmation of quorum.** John Marshall. The meeting was called to order at 12 noon. Quorum was met.

2. **Agenda** and documents were distributed.

- Minutes of June 16, 2016 AGM
- President's Report
- Professional Development Report
- Financial Statements for 2015
- Slate of Officers
- CES-SK Revised Bylaws

Motion to approve: Maureen Matthew; Seconded: Josh Freistadt; Carried.

3. **Approval of June 25, 2015 AGM minutes.**

Motion to approve: Joanne Labrash; Seconded: Lisa Jewell; Carried.

4. **Slate of Officers for 2016/2017.** Frankie Jordan. There were no nominations from the floor.

<b>Position</b>	<b>2016-17</b>
President	John Marshall (2016)
Vice-president	Kristin Gushuliak (2016-2018)
Secretary	Joan Kruger (2016)
Treasurer	Maureen Matthew (2016-17)
National representative	Maureen Matthew (June 2014-2017)
Member at Large	Vacant
Member at Large	Josh Freistadt (April 2015-2017)
Member at Large and PD Chair	Lisa Jewell (Jan 2015-2017)
Member at Large	Vacant
Past President	Frankie Jordan (2016)
Secretariat	Sam Fletcher

Motion to approve: Josh Freistadt; Seconded: Rochelle Smith. Carried.

5. Reports:

**5.1 President’s Report.** John Marshall. There are currently 70 members in our Chapter. Thanks to all Chapter Executive members for their continued work and to Samantha Fletcher as administrative assistant. CES-SK is bringing forward revised Chapter bylaws for membership consideration and approval. Feedback was provided to CES National Council by the CES-SK Executive on a number of topics. Saskatchewan had the opportunity to host the National CES Board in November 2015 and National Board members facilitated two half-day free workshops for members. Congratulations to the University of Saskatchewan Case Competition Team for winning the National 2015 Student Evaluation Case and to Sarah Sangster from the University of Saskatchewan, on winning the 2016 CES/CESEF Student Excellence advancing Evaluation Knowledge (SEEK) Award. It is our hope that as a Chapter we can build on some of the 2015 initial consultations that we held with provincial stakeholders to develop an effective advocacy committee.

**5.2 Professional Development Report.** Lisa Jewell. Lisa acknowledged the Professional Development Committee members: Kristin Gushuliak, Karen Lawson, Bonnie Jeffery, Josh Freistadt, and John Marshall (ex-officio). In 2015, the PD committee held three Lunch and Learn events in Regina and Saskatoon. These events are learning and discussion focused. Members are encouraged to facilitate topics of interest to our membership. A variety of formal workshops were also hosted in Regina and Saskatoon (see past events on website). Current events are being planned for this fall, and a needs assessment survey is being coordinated with CES National to identify future planning. The PD Committee is searching for one more member to join PD committee.

Motion to approve Report: Maureen Matthew; Seconded: Frankie Jordan; Carried.

### 5.3 **Treasurer's Report.** Maureen Matthew.

Review of 2014 Financial Statements. CES-SK made money this year and currently has a surplus, which is being used to support members by providing opportunities and services including offering free and very subsidized low-cost training and workshops to members. \$750 donations were made to CES Education Fund and Case competition. Member rebates from National are constantly replenishing accounts, recognizing the important to maintain members. An additional membership development grant of \$2000 was provided this year.

Motion to accept Reviewed Financial Statements: Brian Christie; Seconded: Josh Freistadt; Carried.

Motion to accept Arlene Janzen, CPA, CA, as the Reviewer of the CES-SK financial statements for 2015: Maureen Matthew; Seconded: Debbie Ross; Carried.

## 6. **New Business.**

**6.1 Approval of Revised CES-SK Bylaws.** There were extensive revisions to the past CES-SK Bylaws. The purpose of this revision was to comply with the new National CES bylaws. CES National has reviewed the proposed bylaws and revisions were included.

Motion to approve as circulated: Frankie Jordan; Seconded: Kristin Gushuliak; Carried.

### 6.2 **CES-SK membership on Committees.**

PD Committee is currently looking to recruit an additional member to join committee. Specifically looking for input from Regina area, and student members are encouraged to join. Please contact Lisa Jewell if interested.

CES-SK is forming a new committee, Advocacy, with John Marshall as Chair in the Fall 2016. A CES-SK Committee will have members from the general membership, representing the chapter member profile. Please contact John Marshall [John.Marshall@saskatoonhealthregion.ca](mailto:John.Marshall@saskatoonhealthregion.ca) by August 31, 2016 if you wish to join.

## 7. **Adjournment.** 1:00 p.m.